



Self Catering VENUE HIRE

SELF CATERING

EXCLUDES 15% VAT

GARDEN & VERANDA FROM R45 P/P

- Our venue can be booked for self-catering arrangements for a minimum of 20 persons. Quoted rates may vary depending on selected date and total number of persons.
- All self-catering venue hire arrangements requires the use of TangleWoods onsite cash bar facilities which means that TangleWood supplies all hot and cold beverages on the day.
- Our standard self-catering venue hire rate includes venue hire for the duration of your planned function, up to a maximum 5 hours, with tables, chairs and self braai facilities. An overtime fee is payable for functions extending past 5 hours.
- In addition, function guests will enjoy regular day visitor access to TangleWood between 9am and 5pm,
- Self-catering clients are responsible to make all own catering arrangements, inclusive provision of cutlery, crockery, serving dishes, tongs, wood etc. Please note that access to TangleWood's kitchen is not included for self-catering arrangements.

OPTIONAL - SERVICE FEE @ R30 P/P

Our Service Fee includes:

- 1 X Dinner & Side Plate, Dessert bowl, Knife, Fork and Dessert Spoon p/p
- Buffet table with table linen.
- Serving dishes, serving spoons, and braai tongs
- A R500 breakages deposit is required which is refundable within 7 days of function date.

OPTIONAL - BEVERAGE STATION

Self Serving Beverage Station:

- **Hot Beverage Station:** We provide an Urn, instant coffee, tea, sugar, milk, cups and saucers. (2 cups per person) @ **R35 p/p**
- **Cold Beverage Station:** Lemon & Mint Water, and Fruit Juice @ **R35 p/p**. Beverages are served in a large beverage dispenser with glasses, one glass of each per person.
- **Alcoholic Beverage Station:** Watermelon & Mint Vodka Fizz or Moscow Mule @ **R45 p/p**. Select 1. Served in a drinking jar with straws (one glass per person)



VENUE TERMS

These terms are applicable to self-catering venue hire arrangements.

Liquor License: TangleWood is fully licensed. No own alcohol or beverages, including soft drinks are allowed. On prior arrangement only, we charge a corkage fee of R50 per 750ml bottle of wine or sparkling wine.

Appointments and Arrangements: Please make an appointment with our office for viewing and final arrangements, All final arrangements must be in writing and must be confirmed latest 10 days before the event with our Office: office@tanglewoodnatureestate.com

Deposit & Confirmation: Our venue hire quotes are generally valid for 7 days unless noted otherwise on your quote, and we require a 50% deposit to confirm any booking. The full outstanding balance is due latest 7 before the date of the event. We operate on a first come basis which means that we continue taking new venue hire requests until the venue has been confirmed booked.

Account Settlement: Functions will not take place unless the full account has been settled by the due date. TangleWood reserves the right to cancel the venue hire booking without refund of the deposit if full payment has not been received as required.

Rescheduling & Cancellations: Cancellation terms apply to a postponement of a confirmed booking including date change. In general, deposits are non refundable unless TangleWood has rebooked your date with a new client. Any costs incurred by TangleWood will be deducted from any refund amount.

Weather: TangleWood does not accept responsibility for delays, postponements, or cancellations of the function as a result of weather and its associated effects.

Furniture: Client may not move TangleWood tables, chairs or any furniture provided by Tanglewood.

Damages / Breakages: Client is responsible for guest damages and breakages at replacement cost.

Fire / Braai: please do not throw hot ash on the ground or in any dustbins

Music and Noise: TangleWood runs a low noise campsite/property. Clients may not play music including via radio, cell phone or any other musical instrument. TangleWood may play soft background music from our bar, however volume is controlled to ensure no impact on other clients.